

Application for Land Information Memorandum (LIM)



FOR COUNCIL USE ONLY

Received / /

LIM NO: _____

Invoice No. _____

Valuation Number: _____

PROPERTY DETAILS

A SEARCH COPY OF THE RECORD OF TITLE MUST ACCOMPANY THIS APPLICATION. (refer to Note 7)

Street Address: _____

Legal Description _____ Lot _____ DP _____

Is there a swimming pool on site?
 Yes No Unknown

Is there a spa pool on site?
 Yes No Unknown

LIM Format

Electronic Delivery USB Stick Printed and bound copy

DELIVERY METHOD for Printed and Bound or USB Stick only

Ring to collect Courier when ready (additional \$10.00 charge applies -signature required) Post when ready (please note Council takes no further responsibility once it has been posted)

APPLICANT DETAILS

Name: _____

Contact Name _____
if different to above

Address _____

Mailing/Courier Address: _____
if different to above

Phone mobile: _____ Phone _____ Phone work: _____

Email: _____

Signature: _____ Date: _____

Applicant / On Behalf of Applicant

- NOTE:**
1. For processing to start the minimum fee, must accompany this application and any additional processing costs will be invoiced separately once the LIM is completed. **Residential** \$370.00, **Non-residential** \$580.00
 2. Please allow **10 working days** for processing, this starts on the first full working day following receipt of payment.
 3. Each Record of Title requires a separate LIM application.
 4. If a request is made to cancel a LIM application within 3 working days of the application being lodged, 75% of the lodgement fee will be refunded.
 5. Not all properties have building consents, code compliance certificates, planning permits, drainage permits and floor plans due to changes in regulatory regimes.
 6. Delivery by more than one method or additional copies must be ordered with LIM Application. Additional paper copies priced on total pages.
 7. A Search Copy of the Record of Title, including the Deposited Plan or Title Diagram, three months old or less, is required with the application. When applying for a Record of Title through Land Information New Zealand select.
- **Computer Register (Record of Title) - current with diagram.**

44A Land information memorandum

- (1) A person may apply to a territorial authority for the issue, within 10 working days, of a land information memorandum in relation to matters affecting any land in the district of the authority.
- (2) The matters which shall be included in that memorandum are—
 - (a) information identifying each (if any) special feature or characteristic of the land concerned, including but not limited to potential erosion, avulsion, falling debris, subsidence, slippage, alluvion, or inundation, or likely presence of hazardous contaminants, being a feature or characteristic that—
 - (i) is known to the territorial authority; but
 - (ii) is not apparent from the district scheme under the Town and Country Planning Act 1977 or a district plan under the [Resource Management Act 1991](#):
 - (b) information on private and public stormwater and sewerage drains as shown in the territorial authority's records:
 - (ba) any information that has been notified to the territorial authority by a drinking-water supplier under [section 69ZH](#) of the Health Act 1956:
 - (bb) information on—
 - (i) whether the land is supplied with drinking water and if so, whether the supplier is the owner of the land or a networked supplier:
 - (ii) if the land is supplied with drinking water by a networked supplier, any conditions that are applicable to that supply:
 - (iii) if the land is supplied with water by the owner of the land, any information the territorial authority has about the supply:
 - (c) information relating to any rates owing in relation to the land:
 - (d) information concerning any consent, certificate, notice, order, or requisition affecting the land or any building on the land previously issued by the territorial authority (whether under the Building Act 1991, the [Building Act 2004](#), or any other Act):
 - (da) the information required to be provided to a territorial authority under section 362T(2) of the Building Act 2004:
 - (e) information concerning any certificate issued by a building certifier pursuant to the Building Act 1991 or the [Building Act 2004](#):
 - (ea) information notified to the territorial authority under [section 124](#) of the Weathertight Homes Resolution Services Act 2006:
 - (f) information relating to the use to which that land may be put and conditions attached to that use:
 - (g) information which, in terms of any other Act, has been notified to the territorial authority by any statutory organisation having the power to classify land or buildings for any purpose:
 - (h) any information which has been notified to the territorial authority by any network utility operator pursuant to the Building Act 1991 or the [Building Act 2004](#).
- (3) In addition to the information provided for under subsection (2), a territorial authority may provide in the memorandum such other information concerning the land as the authority considers, at its discretion, to be relevant.
- (4) An application for a land information memorandum shall be in writing and shall be accompanied by any charge fixed by the territorial authority in relation thereto.
- (5) In the absence of proof to the contrary, a land information memorandum shall be sufficient evidence of the correctness, as at the date of its issue, of any information included in it pursuant to subsection (2).
- (6) Notwithstanding anything to the contrary in this Act, there shall be no grounds for the territorial authority to withhold information specified in terms of subsection (2) or to refuse to provide a land information memorandum where this has been requested.