



## Policy Committee | Te Kōmiti Kaupapa Here

### Minutes

Record of a meeting of the Policy Committee, held in the Rotary Lounge, Upper Hutt Central Library, 844 Fergusson Drive, Upper Hutt, and via audio-visual link (Zoom) on Wednesday 19 April 2023 commencing at 4.30 pm.

**Present:** Councillor H Newell (Chair), Councillor J B Griffiths (Deputy Chair), Deputy Mayor H Swales, Councillor D M Bentley, Councillor D M Carey, Councillor C B G Carson, Councillor A W Hammond, Councillor E Holderness, Councillor D V Wheeler and Councillor T M Ultra.

#### Public Business

**1. Apologies**

There were no Apologies

**2. Declarations of Interest**

There were no declarations of interest.

**3. Public Forum**

There were no speakers.

**4. Ownership and maintenance of Lateral Connections**

The Director of Asset Management and Operations responded to questions from members concerning the ownership and maintenance of Lateral connections.

**MOVED:** Councillor Wheeler / Councillor Carson

***“That the Committee recommends that Council,***

***(i) receives the report entitled Ownership and Maintenance of Lateral Connections***

***(ii) agrees that once installed Council accepts ownership and maintenance responsibilities for lateral service connections with public road reserves for water, wastewater and stormwater services between the property boundary and the connection with the service main.***

***(iii) That Wellington Water Ltd be advised of this requirement which has immediate effect;  
and***

***(iv) The Engineering Code of Practice incorporate wording to reflect this change”***

MOTION CARRIED: P 230201

5. Wellington Water Half Yearly Report

MOVED: Councillor Ultra/Councillor Hammond

*“That the Committee recommends that Council*

*(i) receives the report entitled Wellington Water Limited - Half Yearly Report”*

MOTION CARRIED: P 230202

6. Implications of Network Discharge Consents

The Director of Asset Management and Operations responded to questions from members. On the basis that the responsibility for complying with these new consents will likely fall on a water entity separate from Council. The National Transition Unit has approved that the consents be lodged.

The Chief Executive added to this.

The Director of Asset Management and Operations responded to a question from a member concerning financing and resourcing.

MOVED: His Worship the Mayor/Councillor Carey

*“That the Committee:*

*(i) Receives the report entitled “Implications of Network Discharge Consents”;*

*(ii) Approves the lodgement of the following two resource consent applications by Wellington Water, on behalf of the Upper Hutt City Council in their capacity as a Council Controlled Organisation for;*

*i. Hutt Valley wet weather wastewater network overflows*

*ii. Global Stormwater consent – stage 2*

*That the committee notes:*

*a. The existing global stormwater consent expires in November 2023*

*b. The timeframes for lodging the replacement applications, being 30 May 2023 for wastewater and 30 August 2023 for stormwater, are set by legislation.*

*c. The new levels of service for the stormwater and wastewater networks, and the potential associated investment, are driven by the National Policy Statement for Freshwater 2020.*

*d. The potential for the applications to be altered after lodgement in response to additional information regarding the water reform process.”*

MOTION CARRIED: P 230203

7. Development Contributions Policy – Draft for Consultation

Dwayne Fletcher joined the meeting via Zoom to assist the Director of Asset Management and Operations.

The Director of Asset Management and Operations advised correction in the Draft report Pg 33 Paragraph 11 – ‘Staff anticipate there will be a low-medium level of interest in the Draft Policy from most of the community....’

Both The Director of Asset Management and Operations and Dwayne Fletcher, Consultant at Vale Consulting responded to questions from members concerning Three waters inclusion.

Cr Carson proposed the following recommendation to be added to the current recommendation

***“That the Committee:***

***(ix) note that the Development Contribution will be revised during 2023/24 with the intention to include Three Waters”***

**MOVED:** Cr Carson/ Cr Bentley

**MOTION CARRIED: P 230204**

The Director of Asset Management and Operations responded to questions from members regarding consultation.

Both the Directors of Planning and Regulatory Services and also Strategy, Partnerships and Growth respond to a question concerning and the residential stimulus policy implications because of the Development Contributions Policy.

The Chief Executive provided further information in response to this.

The recommendation below includes the agreed addition.

**MOVED:** His worship the Mayor / Councillor Carey

***“That the Committee:***

***(i) receives the report entitled Development Contributions Policy – Draft for Consultation***

***(ii) approves the summary of proposal and draft Development Contributions Policy 2023/2024 (Draft Policy) contained in attachment 1 for consultation; and***

***(i) agrees that the Draft Policy be made available to the public on 20 April 2023 and that the submission period for consultation on the Draft Policy will close at 5.00 pm 21 May 2023; and***

***(ii) agrees that in addition to written submissions, the public will have the opportunity to present their submissions on the Draft Policy verbally at a hearing; and***

***(iii) agrees that the Policy Committee will hear and deliberate on the submissions and make recommendations to Council.***

***(iv) agrees that notice of the consultation be made in the Upper Hutt Leader and on the Council’s Let’s Kōrero website; and***

***(v) agrees that the Draft Policy be made available through the Council’s main office, libraries and on the Council’s website; and***

***(vi) notes that staff will consult with local Māori organisations on the Draft Policy; and***

***(vii) notes that staff will notify known developers and development practitioners such as surveyors of the Draft Policy and how they can make their views known to the Council; and***

***(viii) notes that staff will also hold a drop-in session and a webinar where interested parties can talk to Council staff about the Draft Policy.”***

***(ix) note that the Development Contribution will be revised during 2023/24 with the intention to include Three Waters”***

The Chair thanked Dwayne for attending

**8. Director's Report: Planning and Regulatory Services**

Councillor Swales requested a copy of the timetable for the Intensification Planning Instrument Hearings and asked if there was a pre-hearing meeting being held.

The Director of Planning and Regulatory Services has since confirmed this would be sent to the Councillors once the list is complete and advised that there were no pre-hearing meetings held.

The Director of Planning and Regulatory Services responded to a members' questions about Plan change 41 and Plan change 49 consultations.

The Chief Executive advised all the submissions can be viewed on the Upper Hutt City Council website.

**MOVED:** Councillor Bentley / Councillor Holderness

*"It is recommended that Council receives the report entitled Director's Report: Planning and Regulatory Services."*

**9. Director's Report: Strategy, Partnerships and Growth**

The Chief Executive answered a question from a member about the Dentons Kensington Swan Report. He advised it is due back on the 24<sup>th</sup> of May.

Director of Asset Management and Operations responded to a member's question regarding central Government changes to waste and recycling.

Director of Asset Management and Operations responded to a member's question regarding Main Street watermain replacement. He advised the timeframe for completion is 3 months.

Director of Community responded to a member's question about Whirinaki Whare Taonga trustees wanted. He advised that the current trustees' terms are coming to an end and a selection panel will be created to reappoint trustees.

Director of Asset Management and Operations responded to a member's question regarding central Government policy changes.

**MOVED:** Councillor Bentley/Councillor Griffiths

*"It is recommended that Council receives the report titled Director's Report: Strategy, Partnerships and Growth."*

**10. Chief Executive's Report**

The Chief Executive responded to members questions regarding the Three waters reform and the Long-Term Plan and costs to rate payers.

The Director Strategy, Partnerships and Growth also added to this.

**MOVED:** Councillor Bentley/Councillor Holderness

*“That the Committee recommends that Council receives the Chief Executive’s Report.”*

MOTION CARRIED: P 230208

Cr Swales abstained from the vote

The Chair closed the Public Meeting at 5.41 PM

Councillor Bentley left 5.41pm

**11. Public Excluded Business**

**MOVED:** Councillor Wheeler / Councillor Carson

*“That the public be excluded from the following parts of the proceedings of this meeting namely:*

**13. Chief Executive’s Public Excluded Report**

*Pursuant to the provisions of section 48 of the Local Government Official Information and Meetings Act 1987 (LGOIMA), the public is excluded from the following part of the proceedings of this meeting. The particular interest(s) protected by section 6 or section 7 of LGOIMA which would be prejudiced by the holding of the whole or the relevant part of the meeting in public meetings are specified below:*

<i>General subject of each matter to be considered:</i>	<i>Reason(s) for passing this resolution in relation to each matter:</i>	<i>Ground(s) under section 48(1) for passing this resolution:</i>
<b>Chief Executive’s Public Excluded Report</b>	<b>The withholding of information is necessary to protect the privacy of natural persons. LGOIMA section 7(2)(a), and to maintain legal professional privilege. LGOIMA section 7(2)(g)].</b>	<b>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist, where the local authority is specified in schedule 1, under section 7 [except section 7(2)(f)(i)].”</b>

MOTION CARRIED: P 230209

The Chair closed the public meeting at 5.41 pm and moved into public excluded, the meeting concluded at 6.09 pm.

Cr H Newell  
Chair