

**IN THE MATTER OF  
AND**

**The Resource Management Act 1991  
Proposed Plan Change 45: Signs**

**CHAIRPERSON'S MINUTE DATED 23 April 2019  
HEARING AND PRE-CIRCULATION OF EVIDENCE**

**1.0 Introduction**

1.1 The Council has appointed three Commissioners to hear this application: Jane Black (Chair) Cr John Gwilliam and Cr Glenn McArthur

1.2 I am Chair, I have read the Proposed Plan Change supporting materials and submissions. I consider that pre-circulation of expert evidence is desirable.

1.3 This Minute sets a timetable for pre-circulation of evidence and other housekeeping matters ahead of the hearing scheduled to commence at the Upper Hutt City Council on **8 May 2019**.

The hearing will be held in the **Upper Hutt City Council**. It will commence at **9.00am** on Wednesday **8 May 2019**.

**2.0 Circulation of Evidence Directions Under RMA s41B**

2.1 The Council's section 42A report has been circulated in accordance RMA s 42A(3).

2.3 Any submitter calling expert evidence must file with the Council the expert's Brief of Evidence by that expert by **1 May 2019**.

**3.0 Other Matters**

3.1 The Panel will before the hearing, read the Council's section 42A report and any pre-circulated evidence. All of that written material will be taken as read at the hearing. So will submissions filed. None of it needs to be read aloud at the hearing. That will assist the efficiency of the hearing. However, any party who wishes to highlight the key points of any pre-circulated material, by way of a concise summary, will be given an opportunity to do so. Experts should give a short precis of the main matters in contention to which their evidence relates.

3.3 All pre-circulated evidence and this Minute will be posted on the Council's website.

3.4 Please bring at least eight copies of other written material not pre-circulated with you.

**4.0 Order of Proceedings at Hearing**

4.1 The programme for the hearing is as follows:

1. Introductions, housekeeping and procedural issues (if any);
2. Council's planner outlines the Proposed Plan Changes and key points;

3. Commissioners' questions;
4. Submitters who have indicated they wish to be heard (and their witnesses);
5. Commissioners' questions of submitters and their witnesses;
6. Council's planner's right of reply

4.2 Any questions about this Minute should be directed to Helen Ellams as the Council point of contact (Helen Ellams [Helen.Ellams@uhcc.govt.nz](mailto:Helen.Ellams@uhcc.govt.nz) Tel: 04 527 2175) who will confer with the Panel as necessary. A schedule for hearing will also be prepared by Helen Ellams.

Jane Black (Chairperson)  
23 April 2019