

Upper Hutt City Council

Community Grants Funding Scheme

Accountability Report 2020

- This form MUST be completed and returned to Upper Hutt City Council by 1 June 2021. Failure to return this form will negate any future funding applications from your organisation being considered.
- EFTPOS receipts are not proof of purchase. Please attach itemised receipts that clearly list each itemised purchase.
- Please return this form, with the relevant receipts attached to:
Upper Hutt City Council,
ATTN: Michelle Bartlett Private Bag 907, Upper Hutt 5140.

1	Name of organisation:	
2	Funding was allocated for:	

3	Amount received from Upper Hutt Community Grants Scheme	\$	
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4. The grant was spent as follows and we attach evidence of expenditure (*receipts, invoices or signed statements by the organisation's accountant*):

	\$
	\$
	\$
	\$
	\$
	\$
	\$

5	How did this funding benefit your organisation:	
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This report was completed by:	
Position held in the organisation:	
Contact phone:	
Address:	
Email address:	