



Submission Number:
(for office use only)

Form 13
**SUBMISSION ON AN APPLICATION FOR RESOURCE CONSENT
UNDER SECTION 96 OF THE RESOURCE MANAGEMENT ACT 1991**

Please ensure that your completed submission is received by the Upper Hutt City Council no later than 5pm on the closing date of submissions. The closing date for serving submissions on the Council is the 20th working day after public notification is given under section 93 or notice is served under section 94(1) of the Resource Management Act 1991.

You must also forward a copy of your submission to the applicants at their address for service as given in the public notice as soon as reasonably practicable after you have served your submission on the Council.

Submissions can be:

Delivered to - Level 2 Reception, Civic Administration Building, 838 – 842 Fergusson Drive, Upper Hutt

Posted to - The Planning Team, Upper Hutt City Council, Private Bag 907, Upper Hutt

Faxed to - (04) 528 2652

Emailed to - askus@uhcc.govt.nz

NOTES ON MAKING A SUBMISSION

Notification:

The Resource Management Act allows any person to make a submission on a resource consent application publicly notified under Section 93 or 94C. This ensures that the views of the public are taken into account before a decision is made.

Limited Notification:

The Resource Management Act allows any person served with the notice of the application under Section 94(1) to make a submission on a resource consent application. This ensures that the views of affected persons are taken into account before a decision is made.

By making a submission, you may appear at a Hearing to present your views directly to the Council. There is a section in this form for you to indicate whether you wish to appear at a Hearing. Appearance at a Hearing is not compulsory and any submitter not appearing will still have equal consideration given to their views before a decision is made.

You have 20 working days after the public notification or service of the application to make your submission and lodge it with the Council. After the period for submissions has closed, all submissions will be carefully considered. If there are submitters wishing to be heard, a Hearing will be held and a decision made by Councillors.

A submission may be withdrawn at any time before the Hearing or Committee meeting dealing with the application. Please inform the Council as soon as possible if you wish to withdraw a submission or if you change your mind about appearing at a Hearing.

DETAILS OF SUBMITTER

NAME OF SUBMITTER	
AGENT ACTING FOR SUBMITTER (if applicable)	
POSTAL ADDRESS OF SUBMITTER	
ADDRESS FOR SERVICE (if different from above)	

CONTACT PHONE NUMBERS / EMAIL	Daytime Telephone:	Facsimile:
	Cellphone:	Email:

DETAILS OF APPLICATION TO WHICH SUBMISSION RELATES

NAME OF APPLICANT	
ADDRESS OF PROPOSAL	
DESCRIPTION OF PROPOSAL	

DETAILS OF SUBMISSION

PLEASE CONFIRM WHETHER YOUR SUBMISSION IS IN SUPPORT, IN OPPOSITION OR IN A NEUTRAL POSITION TO THE ABOVE APPLICATION (tick relevant box)	MY SUBMISSION IS IN SUPPORT	
	MY SUBMISSION IS NEUTRAL	
	MY SUBMISSION IS IN OPPOSITION	

NATURE OF SUPPORT, OPPOSITION OR NEUTRAL POSITION AND REASONS – please provide an explanation of the particular parts of the application you support or oppose or are neutral on (continue on separate sheet if required):

DECISION YOU WISH THE COUNCIL TO MAKE – please provide details of the decision you wish the Council to make, including any conditions sought:

APPEARANCE AT COUNCIL HEARING – please confirm whether you would like to appear in person (or via a representative or agent) at a Council Hearing in support of your submission (Tick appropriate box)	I DO WISH TO BE HEARD IN SUPPORT OF MY SUBMISSION	
	I DO NOT WISH TO BE HEARD IN SUPPORT OF MY SUBMISSION	

JOINT SUBMISSIONS

If others make a similar submission, please tick this box if you will consider presenting a joint case with them at the hearing.	I WILL CONSIDER PRESENTING A JOINT CASE	
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SIGNATURE AND DATE

<hr/> <p><i>Signature of submitter or submitters agent / representative.</i></p> <p><i>A Signature is not required if you make your submission electronically</i></p> <hr/> <p><i>Date</i></p>
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