

# Upper Hutt City Council



## Application Form for Gambling Venue Consent for Class 4 Venues

Section 99 Gambling Act 2003

### 1. Corporate Society Details

Name of Corporate Society  
operating gaming machines:

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Postal Address of Corporate  
Society:

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.....  
.....

Contact name for Corporate  
Society:

.....

Daytime phone number for  
contact:

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### 2. Venue Details

Name of Venue:

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Physical address of venue:

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Postal address of venue:

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.....  
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**3. Full name and contact number of manager(s) to be employed:**

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**4. The number of gaming machines proposed at the premises:**

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**5. Please attach these following documents to your application:**

- a. A floor plan, covering both gambling and other activities proposed for the venue, including the location of clocks and windows within the games room.
- b. Assessment of how the proposal complies with the Council's gaming policy, particularly No 3 of the Policy.
- c. A photocopy of your liquor licence.
- d. A copy of the staff training programme, including information on how to spot and offer prescribed information to problem gamblers. To assist you, a copy of the Department of Internal Affairs' publication: *Guideline for evaluating compliance with current Harm Prevention and Minimisation requirements for Class 4 Venues* can be found on the Council website, [www.upperhuttcity.com/Documents/index.asp](http://www.upperhuttcity.com/Documents/index.asp)
- e. Application fee - \$150.

**Signed on behalf of (Corporate Society):**

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**By:**

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**Date:**

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