

Application for renewal of manager's certificate



GL 5137150
\$134.93

Upper Hutt City Council District Licensing Agency Section 123, Sale of Liquor Act 1989

To: The Secretary
District Licensing Agency
Upper Hutt City Council
Private bag 907
Upper Hutt 5140

Application for the renewal of a Manager's Certificate is made in accordance with the details set out below.

1. Details of applicant

1.1 Full name and address:

1.2 Occupation:

1.3 Date of birth:

1.4 Postal address for your manager's certificate (if different from above):

1.5 Daytime contact name and telephone number:

1.6 Current place of employment (needs to be in Upper Hutt):

1.7 Has the applicant been convicted of any offence since the certificate was issued or last renewed?:

Yes

No

If yes, what are the details of each offence?

Nature of offence	Date of conviction	Penalty suffered

Note: By signing this form I am authorising the New Zealand Police to disclose any convictions recorded against me to the District Licensing Agency or the Liquor Licensing Authority.

- 1.8 What steps has the applicant taken to manage the sale and supply of liquor pursuant to the licence with the aim of contributing to the reduction of liquor abuse?

2. Details of certificate

- 2.1 Type of certificate (tick appropriate box):

General Manager

Club Manager

- 2.2 Licence number:

- 2.3 Date of expiry:

Dated at _____ this _____ day of _____ 20____
(Place) *(date)* *(month)*

Applicant: _____
(Signature)

Notes

1. This application must be filed with the District Licensing Agency before the certificate expires. Where the applicant is presently employed as a Manager it should be filed with the District Licensing Agency for the district in which the applicant is employed. In all other cases, it should be filed with the District Licensing Agency for the district in which the applicant is residing.
2. In addition to the original form, applicants must submit one copy of the application and the prescribed fee of \$134.93.
3. If you are applying for your renewal with the Upper Hutt District Licensing Agency for the first time, please also include a copy of your current licence as issued by another District Licensing Agency and LCQ for our records.

July 2011