



UPPER HUTT CITY

Schedule of Fees and Charges

1 July 2011 > 30 June 2012



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Note 1: If a fee or charge for a council service is not specifically listed in this schedule the charge or fee will be the total of the actual cost of materials, officer time incurred to provide the service and GST.

Abandoned vehicles



**GST inclusive
as at 1 July 2011**

Towing fees

- | | |
|---|----------|
| (a) Tow to council depot or to secure area from anywhere within the urban area. | \$102.50 |
| (b) Tow to landfill from anywhere within the urban area. | \$102.50 |

Storage

per day \$7.50

Note: Where the actual fees incurred by council are higher than the fees shown, actual costs will be charged.

**GST inclusive
as at 1 July 2011**

Use of Common Seal		\$40.10
Agenda and reports	per year	\$61.50
Building Consent List	per year	\$51.50

Photocopying

Community Groups (black and white copying)	per copy	\$0.10
Public (black and white copying)	per copy	\$0.20
Colour copying	per copy	\$0.50

Prints and foils

Service plans (excluding private services)	no charge	
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Plans from tracings

30 x 40	per copy	\$10.00
A1	per copy	\$10.00
A2	per copy	\$10.00
A3	per copy	As for public photocopying
A4	per copy	As for public photocopying

Aerial photographs from printer

30 x 40	per copy	\$10.00
A1	per copy	\$10.00
A2	per copy	\$10.00
A3	per copy	As for public photocopying
A4	per copy	As for public photocopying
1:500 digital sheets	each	By negotiation
1:5000 digital sheets	each	By negotiation
Digital terrain model sheets	each	By negotiation

Note: Bulk orders by quotation.

Staff time will be charged, where the total time involved is in excess of half an hour. After the first half hour, for each half hour or part thereof at a rate of: \$38.85

Miscellaneous

Power charge Main Street power outlets

- Commercial per day or part day \$10.50
- Community organisations (fundraising) No charge
- Community houses \$13.32 plus GST (10% commercial rate)
- Debt collection fees to be fully reimbursed Full reimbursement

(All costs incurred in council initiated debt collection action may be recovered from the debtor involved).

Land agents report

- Electronic copy \$204.50
- Hard copy \$255.50

Akatarawa Cemetery



**GST inclusive
as at 1 July 2011**

Plots

Adults (plaques and monumental)	\$778.00
Stillborn only	no charge (but where a child's plot is requested, children's charge applies)
Children up to 12 years (plaque and monumental)	\$333.50
Ashes (plaque and memorial)	\$278.50
Ashes - memorial garden	\$490.50
Service personnel in service sections	no charge
Issue of duplicate grant	no charge
Transfer of grant per plot	no charge
Monumental trees	\$824.00

Interment (includes 2nd interments)

Adults (plaque and monumental)	\$566.00
Children under one year and stillborn	\$123.00
Children 1-12 years	\$287.50
Ashes	\$92.50
Indigents (certified)	\$81.50
Memorial permits	\$25.00
Service personnel in service sections (ashes)	\$92.50
RSA interment	\$566.00

Maintenance in perpetuity

Adults (plaque and monumental)	\$571.50
Children under 12 years	\$230.50
Service personnel in service sections	no charge
Ashes	\$228.50
Memorial gardens	\$330.00

Out of district fee

Adults	\$918.50
Children under 12 years	\$808.50
Service personnel in service sections	\$918.50
Ashes	\$664.50

Akatarawa Cemetery



**GST inclusive
as at 1 July 2011**

Extra charges included under interment

Oversized caskets (adults only)	\$203.50
Extra depth (usually 45cm)	\$103.50
Lowering device and burial mats	\$67.00
Extra depth (90cm)	\$166.50
Weekend or holiday digging, including RSA personnel	\$382.00

Continued extra charges included under interment

Weekend funerals

Graves	\$355.50
Ashes	\$175.50

Disinterment

Body	\$517.50
Ashes	\$64.50

Re-Interment

Adults	\$385.00
Children	\$185.00

Book of Remembrance

Two line entry	\$92.50
Additional four lines (per line)	\$34.00
Next four lines (per line) (maximum eight additional lines)	\$84.50

BUILDING CONSENT COST = BASE FEE + ACTIVITY FEE

**GST inclusive
as at 1 July 2011**

Base fee

1. The base fee is calculated on the estimated building costs (labour + materials).

- | | |
|---|----------------------------------|
| • \$0.00 - \$5,000 value of estimated cost | \$158.50 |
| • \$5,001 - \$15,000 value of estimated cost | 3% plus \$8.89
(GST excl) |
| • \$15,001 - \$200,000 value of estimated cost | 0.3% plus \$417.78
(GST excl) |
| • \$200,001 and greater value of estimated cost | 0.1% plus \$942.22
(GST excl) |

Or refer to base fees attached to the building consent form

- | | |
|---|---------|
| 2. Exceptions to the base fee are small works*, fire units and amendments | \$76.50 |
|---|---------|

Activity fee (where applicable)

- | | |
|--|------------------------|
| • Certification fee applies to all applications for building work | \$71.50 |
| • Site inspections fees applies to all consents | per inspection \$92.00 |
| • Depending on the type of building project the number of inspections will vary. Standard project types and inspections are given below. | |
| o Free standing fire units - one inspection | |
| o Inbuilt fire units - two inspections | |
| o Small works* - one inspection | |
| o Standard residential dwelling - 12 inspections | |

Note: *Small work is defined as simple plumbing and drainage work, solar heating with panels only and the replacement of hot water cylinders and new Infinity gas heaters.

- | | |
|---|---|
| • Audit fee applies to all applications | \$17.50 |
| • Levy fee applies only to consents \$20,000 or more in value | |
| o BRANZ Levy | 0.1% value of work
(this levy is not subject to GST) |
| o Building Levy | value of work 0.201% |
| • Specific design reports and Fire Service reviews | plus cost \$102.00 |

A fee applies to all projects requiring a fire report and any other reports that are required to be audited. Consents to be reviewed by the NZ Fire Service will attract a fee.

Project Information Memorandum (PIM)

The following fees apply for a PIM application:

• Under \$100,000 value of work	(GST excl)	\$153.50
• \$100,001 - \$300,000 value of work	(GST excl)	\$204.50
• \$300,001 and greater value of work	(GST excl)	\$255.50

Fees for other applications

To cancel a LIM or Building Consent	plus cost	\$82.00
Certificate of Acceptance application	plus base fees	\$204.50
Certificate of Public Use application	plus base fees	\$250.50
National multiple-use application	plus activity fees	\$400.00

Building Warrant of Fitness

Building Warrant of Fitness Certificate	\$102.00
Inspection of building warrants	\$102.00
Amendment to a compliance schedule	\$51.00

Land Information Memorandum (LIM) \$230.00

Swimming pools

Inspection of a pool fence	\$102.00
Exemption request from compliance with the Fencing of Swimming Pools Act 1989	\$358.00

Perusal fee \$46.00

Dog fees



	GST inclusive Discounted fee if paid by 1 August 2011	GST inclusive Standard fee payable from 2 August 2011
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Dog registration

Class

Guide dog	GD	\$5.10	\$7.70
Police dog	PD	\$36.80	\$55.20
Rural dog	RD	\$57.30	\$85.90
Responsible owner	RO	\$67.50	\$147.20
Responsible owner with neutered dog	RN	\$57.30	\$131.90
General registration	J	\$98.10	\$147.20
General registration, with neutered dog	N	\$88.00	\$131.90
Classified Dangerous Dog (Section 31)	K	\$159.50	\$239.20
Classified Menacing Dog (Section 33A)	QD	\$108.50	\$162.50

Note: "Responsible owner" status cannot be claimed if paying after 2 August 2011. Fee classes RO and RN will change to J or N at that time.

A \$2.22 (GST excl) National Dog Database Levy (per dog) is included in all dog registration invoices.

**GST inclusive
as at 1 July 2011**

Dog impounding

First Impounding during year (First during a 12 month period)	\$71.60
Second Impounding during year (Second during a 12 month period)	\$143.10
Third Impounding during year (Third during a 12 month period) (prosecution thereafter)	\$214.70
Seizure fee	\$81.80
Sustenance and care fee	per day \$15.40
Replacement discs	\$1.00

Note:

1. A classified dog is one that has been declared "dangerous" or "menacing".
2. The classified dog fees are set by legislation.
3. Dogs must be registered when they reach three [3] months of age.
4. From the age of three [3] months, fee rates are calculated proportionally for the year.

Licence fees

Circuses (with or without menagerie)	\$102.50
Transfer of licence	\$82.00
Duplicate licence	\$41.00
Food stall (per event)	\$20.50
Licence fee - mobile and travelling shop	\$133.00
Licence fee - other traders*	\$77.00
Licence fee - pig keeping	\$245.50
Licence fee - bee keeping	\$92.00

*This includes hawkers, itinerant traders and all other traders that do not come under the category of food trader or mobile and travelling shop.

Litter infringement fee	\$112.50
Seizure of noise equipment (payable prior to return of equipment)	\$133.00

Food premises licences

Retail (including VIP premises) \$240.50

Multi-Licence premises (i.e. supermarkets) (\$208.89 + \$71.11 for each additional unit
all fees GST exclusive)

Eating houses (including VIP premises)

(a) Accommodation provided for not more than 25 persons	\$256.00
(b) For more than 25 but not more than 100 persons	\$302.00
(c) For more than 100 persons	\$342.50

Wholesale Food Manufacturing \$307.00

Other Licences

Hairdressers licence		\$195.50
Domestic packing house licence		\$256.00
Funeral directors (mortuaries) licence		\$256.00
Camping grounds licence		\$256.00
Late fee (applies to all annual licences)		150% of licence fee
Additional inspections required following failure to comply with requisitions	per inspection	\$102.50
Any inspection carried out on request, and which is not part of routine inspections	per inspection	\$102.50

Amusement devices and shooting galleries

Permit fee fixed by Regulation 1978/294:

- Regulation 11(6)(a) \$10.00 (GST excl) first device for first seven days or part thereof
- Regulation 11(6)(b) \$2.00 (GST excl) each additional device for a further period of seven days or part thereof
- Regulation 11(6)(c) \$1.00 (GST excl) for each device for a further period of seven days or part thereof

Skateboarding impounding fees

First impounding	\$20.50
Second impounding	\$41.00
Third or any subsequent impounding	\$61.50

Parking Fees

Overstaying excess time

not more than 30 minutes	infringement fee	\$12.00
more than 30 minutes but not more than 1 hour	infringement fee	\$15.00
more than 1 hour but not more than 2 hours	infringement fee	\$21.00
more than 2 hours but not more than 4 hours	infringement fee	\$30.00
more than 4 hours but not more than 6 hours	infringement fee	\$42.00
more than 6 hours	infringement fee	\$57.00

Gambling



**GST inclusive
as at 1 July 2011**

Class 4 Gambling Venue Licence	\$155.00
New Zealand Racing Board (including TAB) Venues Licence*	\$155.00

* New Zealand Racing Board (including TAB) venues will also be required to pay a \$155.00 (GST incl) application fee (over and above the licence fee) if they wish to host gaming machines at new or relocating venues.

Admission

Child

Child under one	\$2.00
Child under five	\$3.10
Children (5-14 years)	\$4.10

Adult

Adult over 60	\$4.10
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Other

Adult supervising under five year old	no charge
Non-swimming supervising adult of child aged 5-14 years	no charge
Caregiver of person with disability	no charge
Spectators	no charge

Slides unlimited use

group discount (10 or more)	\$4.00
	\$3.10

Hydrobics

Hydrobics – general	\$6.10
Hydrobics – senior	\$4.10

Groups

Child	\$3.10
Adult	\$4.10
Military	\$3.10
IHC	\$3.10

Upper Hutt schools

Aquatic classes/lane pool

Term one	per child	\$1.50
Term two	per child	\$1.50
Term three	per child	\$1.50
Term four	per child	\$1.50

Aquatic classes/leisure pool

Term one	per child	\$2.20
Term two	per child	\$2.00
Term three	per child	\$2.00
Term four	per child	\$2.20

Lane pool (other) - lane hire

	per lane per hour	\$8.20
Term one	per child (plus lane hire)	\$1.50
Term two	per child (plus lane hire)	\$1.50
Term three	per child (plus lane hire)	\$1.50
Term four	per child (plus lane hire)	\$1.50

Leisure pool (other)

Term one	per child	\$3.10
Term two	per child	\$3.10
Term three	per child	\$3.10
Term four	per child	\$3.10

Upper Hutt Swimming Club

	per swim	\$3.00
	per hour lane hireage	\$8.20

Additional charges

Locker (price per two hours of use)		\$1.00
Private facility hire (full facility) payment in advance is required	per hour	\$500.00

Concessions

Child

Child under one	10 trip pass	\$15.30
Child under five	10 trip pass	\$22.50
Child five and over	10 trip pass	\$31.00

Adult

	10 trip pass	\$41.00
	20 trip pass	\$66.00
Adult over 60	10 trip pass	\$31.00

Military

	10 trip pass	\$27.00
	20 trip pass	\$54.00

IHC

	10 trip pass	\$31.00
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Corporate

	10 trip pass	\$31.00
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Senior

	10 trip pass	\$31.00
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Family Passes (four people, maximum two adults)

\$15.00

Family plus slide pass		\$25.00
Extra family members		\$3.60

Slides

	10 trip pass	\$25.00
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Hydrobics

Hydrobics - adult	10 trip pass	\$51.10
Hydrobics - senior	10 trip pass	\$34.80

Notes:

1. Adult and over 60s admission allows access to the sauna, steam room, spa pool during hours of availability, in addition to the normal access to both pools and the cafeteria.
2. Child admissions allow access to the lane pool during hours of availability, in addition to the normal access to the leisure pool and cafeteria.
3. School admissions allow access to the lane or leisure pool.
4. Club admissions allow access as outlined for specific age groups, in addition to normal club attendance.

Main Hall

Community Groups/non-profit organisations

per hour	\$10.00
½ day (4 + hours)	\$30.00
day hire (6 hours or more)	\$50.00

Other groups (i.e. neither a business nor strictly a non-profit organisation)

per hour	\$20.00
½ day (4 + hours)	\$75.00
day hire (6 hours or more)	\$100.00

Business groups (i.e. make a profit)

per hour	\$30.00
½ day (4 + hours)	\$75.00
day hire (6 hours or more)	\$100.00

Meeting Room

Community Groups/non-profit organisations

per hour	\$10.00
½ day (4 + hours)	\$20.00
day hire (6 hours or more)	\$30.00

Other groups (i.e. neither a business nor strictly a non-profit organisation)

per hour	\$15.00
½ day (4 + hours)	\$50.00
day hire (6 hours or more)	\$70.00

Business groups

per hour	\$20.00
½ day (4 + hours)	\$50.00
day hire (6 hours or more)	\$70.00

Kitchen

Other groups (community groups and council have use of kitchen at no extra cost)

per hour	\$10.00
½ day (4 + hours)	\$25.00
day hire (6 hours or more)	\$40.00

Whole Facility

Community Groups/non-profit organisations

per hour	\$20.00
½ day (4 + hours)	\$55.00
day hire (6 hours or more)	\$80.00

Other groups (e.g. local business)

per hour	\$55.00
½ day (4 + hours)	\$130.00
day hire (6 hours or more)	\$150.00

STREET WORKS

Road opening fees and bonds

Administration fee

Covers costs associated with administering road opening applications and undertaking verification inspections of the work.

There is no exemption from the administration fee.

Fee based on the actual trench length to be opened up by the Road Opening Notice calculated using the rates stated below and interpreted using curve 1 below.

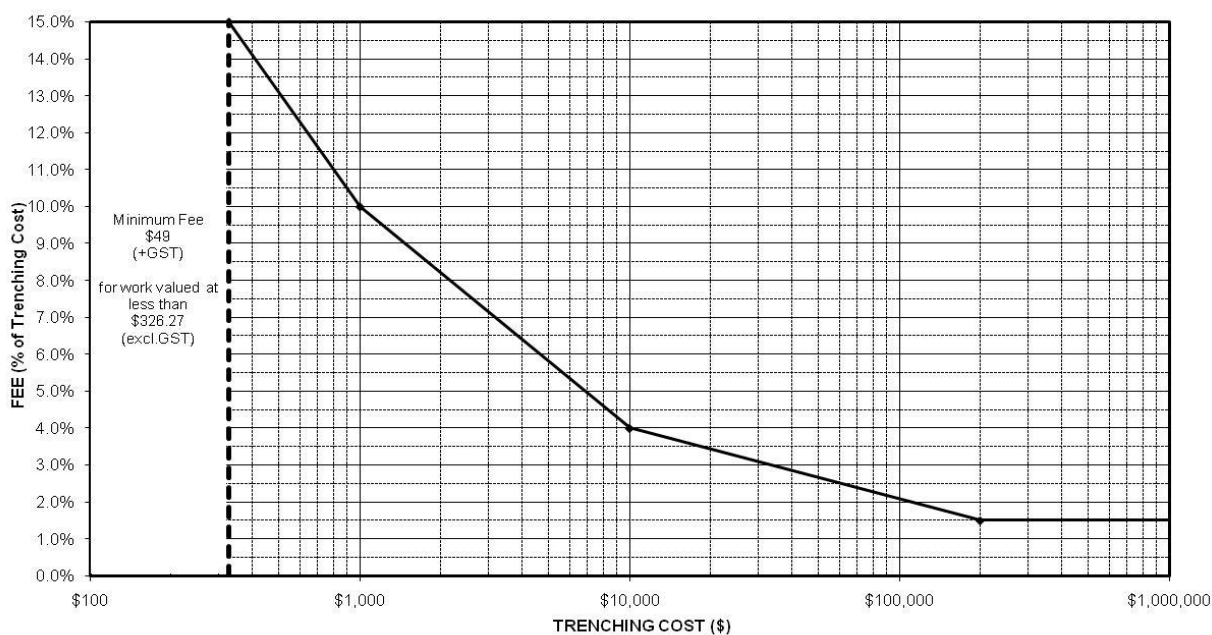
\$45.00 (GST Excl) minimum fee. For contract work above \$355.56 (GST excl), as per the calculation curve 1

**GST inclusive
as at 1 July 2011**

Trenchless technology (any location)	per metre	\$20.00
Trenched technology (any location)	per metre	\$40.00

The project sum is derived from the above rates.

CURVE 1 - CALCULATION OF THE ADMINISTRATION FEE



Land transport



Calculation of administration fee

For jobs greater than \$355.56 (GST excl) the administration fee is calculated by multiplying the applicable percentage of curve 1 by the work value. For example:

Work value of \$888.89 (GST excl) = 10% x \$888.89 = \$88.89 fee (GST excl)

Re-inspection fee

To be charged for each re-inspection required where a works completion notice is lodged and when inspected, the works are not complete to council's requirements and further inspection is required.

		GST inclusive as at 1 July 2011
Re-inspection fee	per visit	\$57.50

Bonds

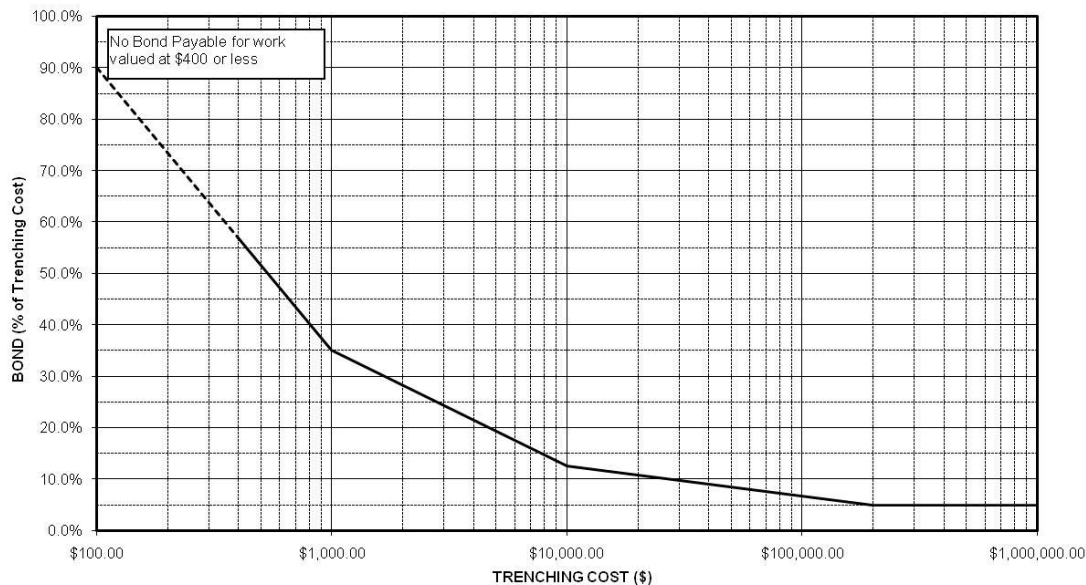
To cover work carried out by contractors who do not meet the requirements as set down in the "Requirements for Road Opening and Reinstatement Works" for inclusion on the "Bond Exempt" register.

No bond is payable for work of a value of \$355.56 (GST excl) or less.

Contractors who are entered on the "Bond Exempt" register do not have to pay this bond.

		GST inclusive as at 1 July 2011
Bond is based on the actual trench length to be opened up by the Road Opening Notice calculated using the rates stated below and interpreted using curve 2 below.	Bond as per the calculation curve 2	
Trenchless technology - any location per metre		\$20.00
Trenched technology - any location per metre		\$40.00

CURVE 2 - CALCULATION OF THE BOND



Calculation of bond

For jobs greater than \$355.56 (GST excl) the administration fee is calculated by multiplying the applicable percentage of curve 2 by the work value. For example:

Work value of \$888.89 (GST excl) = 35.0% x \$888.89 = \$311.11 (GST excl) bond

Work value of \$8,888.89 (GST excl) = 12.5% x \$8,888.89 = \$1,111.11 (GST excl) bond

**GST inclusive
as at 1 July 2011**

Chip sealing fee

A fee to cover the resurfacing of the seals less than four years of age in place of the existing requirement under clause 3.14.3 of the Road Reinstatement Document.

Per square metre

\$6.00

Overweight permit fees

To cover vetting, issuing and, where appropriate, the bridge supervision for an overweight load that starts and finishes its journey in Upper Hutt City or for a load traversing that for some reason has not had a permit issued by Transit NZ.

	GST inclusive as at 1 July 2011
No bridges involved - single permit	\$71.30
Fee where structural checking required - single permit	\$142.60
Additional fee where bridge supervision required	\$71.30
Continuous permit	\$142.60
Reissue of identical continuous permit	\$71.30

Note: The above fees for overweight permits are minimum fees. Actual costs will be charged where the time to process or supervise exceeds the allowed time.

Charges

Requests

Adult material	per item	\$1.00
Children's and teen's material	no charge	
Bestseller book issues	per fortnight per book	\$4.00
Interloan requests	per item requested	\$5.00

Other

Compact Disc rental	per week per title	\$1.00
DVDs	per week per title	\$2.00
Internet	per minute	\$0.06
Black/white printing charge	per page	\$0.20
Colour printing charge	per page	\$2.00
Reproduction of archival photographs	Actual costs	

Membership cards (for replacement card) \$2.00

Photocopying

A4 (black and white)	per copy	\$0.20
A3 (black and white)	per copy	\$0.20
A4 (colour)	per copy	\$2.00
A3 (colour)	per copy	\$4.00

Overdue charges

Children's books, audio books, magazines and 'Get Well Bags'	per day per item	\$0.20
All other audio-visual material (CDs, videos, DVDs, and CD-ROMs)	per day per item	\$0.50
Bestseller books	per day per item	\$1.00
Adult books, magazines and audio books	per day per item	\$0.50
Lost or damaged library material	administration fee plus original purchase price	\$20.00

Non-resident/ratepayers

Non-resident students

(For those individuals under 18 who do not reside or own property within Upper Hutt City but who are attending full time primary or secondary school within Upper Hutt).

Casual borrowing free

Non-resident/ratepayers (adult) employed within Upper Hutt City

(For those individuals over 18 years who do not reside or own property within Upper Hutt City but who are employed more than 20 hours per week within Upper Hutt).

Casual borrowing free

Non-resident/ratepayers (adult)

(For adults 18 and over who do not reside in or own property within Upper Hutt City).

Casual borrowing	per occasion	\$5.00
Subscription membership	per annum	\$100.00
	per 6 months	\$60.00
	per 3 months	\$40.00

Non-resident/ratepayers (junior)

(For those individuals under 18 who do not reside or own property within Upper Hutt City).

Casual borrowing	per occasion	\$2.00
Subscription membership	per annum	\$25.00
	per 6 months	\$15.00
	per 3 months	\$10.00

Liquor licensing



**GST inclusive
as at 1 July 2011**

Special Licence*	\$64.40
Temporary Authority*	\$134.93
Manager's Licence*	\$134.93
Club Licence*	\$793.24
ON Licence*	\$793.24
OFF Licence*	\$793.24

*These fees are a statutory requirement and set by legislation.

Certificate of Use of Premises	\$81.78
Certification of Compliance for Renewal of Liquor Licence	\$81.78

Requests for official information may be made to the:

**Chief Executive
Upper Hutt City Council
Private Bag 907
UPPER HUTT 5140**

1. If the request is made by an identifiable natural person seeking access to any personal information about that person, then such requests are not subject to any charge.
2. Where repeated requests are made in respect of a common subject, in any period of up to 8 weeks, requests after the first shall be aggregated for charging purposes.

	GST inclusive as at 1 July 2011
3. Subject to paragraph 6, staff time will be charged, where the total time involved is in excess of one hour, after the first hour, for each half hour or part thereof at a rate of:	\$38.80
4. Photocopying or printing, on standard A4 or foolscap paper, where the total number of pages is in excess of 20 pages, will be charged for each page after the first 20 pages at a rate per page of:	\$0.20
5. All other charges incurred shall be fixed at an amount that recovers up to the actual costs involved. This will include: <ul style="list-style-type: none">• the provision of documents on computer disks• the retrieval of information off-site• reproducing a film, video or audio recording• arranging for the applicant to hear or view an audio or visual recording• providing a copy of any map, plan or other document larger than foolscap size.	
6. A charge may be modified or waived at the discretion of the Chief Executive.	
7. The charge may not include any allowance for: <ul style="list-style-type: none">• locating and retrieving information which is not where it ought to be• time spent deciding whether or not access should be allowed and in what form.	
8. A deposit may be required where the charge is likely to exceed \$67.56 (GST exclusive) or where some assurance of payment is required to avoid waste of resources. Any unused portion of a deposit will be refunded forthwith to the applicant.	
9. A record will be kept of any costs incurred. Wherever a liability to pay is incurred, the applicant is to be notified of the method of calculating the charge and this fact noted on the record.	
10. Council will refer to the Ministry of Justice Charging Guidelines for Official Information Act 1982 Requests (issued 18 March 2002) for guidance in addressing any issues not covered above.	

Parks and reserves



Fees as at 01 September 2011

GST inclusive

Season

Winter period: April to August

Summer period: October (Labour weekend) to March

Winter codes

Winter codes seasonal

Rugby Union	\$1,063.50
Rugby League	\$1,063.50
Soccer	\$1,063.50
Junior grounds (under 16) 25%	\$266.00

Winter codes casual – charge per game*

Senior	\$74.50
Under 16	\$19.00
Training areas	no charge

Summer codes

Cricket seasonal

Barton Oval	\$3,169.00
Senior	\$2,917.50
Club	\$2,291.50
Junior strips (under 16)	\$135.50
Artificial	\$315.00

Cricket casual*

Barton Oval senior (with approval of asset manager)	\$112.50
Barton Oval junior (With approval of asset manager)	\$28.50
Senior/Club	\$92.00
Junior strips (under 16)	\$23.00
Junior rep game on senior strip (if preparation required)	\$41.00
Artificial senior	\$46.00
Artificial junior	\$12.00

Parks and reserves



Fees as at 01 September 2011

GST inclusive

Kirikiti

Grass, per game	\$92.00
Artificial, per game	\$46.00

Softball seasonal

Club skin diamond (outfield maintenance)	\$304.00
Senior grass	\$767.00
Junior grass	\$192.00

Softball casual*

Club skin diamond	\$106.00
Senior grass	\$66.00
Junior grass	\$17.00

Touch

Seasonal: fields are not marked

Senior	\$320.00
Junior	\$80.50
Field marking	by quotation

Casual: fields are not marked

Senior	\$27.50
Junior	\$11.00
Field marking	\$56.50
Tournament per day per pitch (marked)	\$204.50

Athletics, harriers, orienteering etc

Athletics track per season	\$1,140.50
Casual use by clubs and schools – per day	no charge

Gridiron seasonal

Senior	\$1,167.50
Junior	\$292.00

Parks and reserves



Fees as at 01 September 2011

GST inclusive

Showers and changing rooms

Maidstone and Trentham Memorial Parks - seasonal \$607.00

Seasonal

Casual use of showers and changing room hire per facility and per day \$51.00

Community Leagues

Softball

Per season \$311.00

Per game \$25.50

Tournament \$181.50

Soccer

Per game \$27.50

Tournaments

by quotation

Schools

Casual games; except cricket strips no charge

Other casual bookings

Marching day \$50.50

Circus, fair, per day on site \$118.00

Concerts by quotation

Other events by quotation

Encroachment license

\$832.00

Organised picnics

Up to 50 persons no charge

50 persons plus \$71.00

Commercial use of a park** 3 percent of gross revenue (ticket sales)

***Sundays and Public Holidays:**

If preparation of any sports field is required outside normal working hours, an additional charge of 20 percent on top of the normal charge will apply.

**Where council provides the facility only and would make available any toilets situated in the park, some litter bins, and access to power (if applicable). Any other services provided will be charged at cost.

Cancellation Policy

1. Should council close any facility because of inclement conditions, the hirer shall be entitled to a full refund.
2. Should the hirer cancel or postpone when ground conditions are acceptable with less than 24 hours notice, they shall forfeit 50 percent of their fee. Where they give three days notice, they shall forfeit 20 percent of their fees and where more than one weeks notice is given they shall be entitled to a full refund.

Note: Fees and Charges for Maidstone Park

Following the development of new sport fields within Maidstone Park, scheduled for 2011-12, the fees and charges may increase once the facility is fully operational. Prior to this occurring, consultation will occur with relevant stakeholders of the community.

Where the actual and reasonable costs of processing the application exceed the charges, then the council may require that an additional charge be paid. Council is empowered to impose an additional charge in such circumstances by Section 36(3) of the Resource Management Act. In these instances council may charge for the actual time and costs involved.

**GST inclusive
as at 1 July 2011**

Subdivision

(where relevant it includes one engineering assessment visit as part of the s224 certification)

Urban Subdivision: 1 or 2 Lots		\$1,250.00
Urban Subdivision: 3 to 10 Lots without IQP		\$1,750.00
Urban Subdivision: 3 to 10 Lots with IQP		\$1,450.00
Urban Subdivision: Above 10 Lots without IQP		\$2,700.00
Urban Subdivision: Above 10 Lots with IQP		\$2,100.00
Rural Subdivision: 1 or 2 Lots		\$1,100.00
Rural Subdivision: 3 to 10 Lots		\$1,400.00
Rural Subdivision: Above 10 Lots without IQP		\$2,100.00
Rural Subdivision: Above 10 Lots with IQP		\$1,900.00
Right-of-way applications		\$550.00
Updating existing flats plans		\$350.00
Boundary adjustment		\$700.00
Additional s224 Engineering assessment visits	per hour	\$100.00
Combined subdivision and land use consents	additional fee to the relevant subdivision consent fee	\$200.00

IQP = Independent Qualified Person

All applications will be dealt with without an IQP unless otherwise advised. Refunds will be provided where necessary.

Certification fees

Section 223 Certification	\$150.00
Section 224(c) Certification	\$200.00
Section 224(f) Certification	\$150.00
Any combination of two or more of the above s223/224 Certifications where applied for at the same time.	\$300.00
Right-of-way certification	\$150.00
Preparation and execution of a bond(s)	\$350.00

Land use consents and other requirements

Applications for resource consents for exemptions to bulk and location standards	\$500.00
Applications for resource consent for earthworks	\$600.00
Extensions of Time (s125)	\$300.00
Variations of Conditions of Consent (s127) or Consent Notice (s221), Review of Consent Conditions (s128)	\$400.00
Relocated accessory buildings	\$400.00
Tree resource consent	\$150.00
All other applications for Non-Notified Land Use Resource Consents	\$700.00
Certificates of Compliance (s139)	\$500.00
Existing Use Rights Certificate (s139A)	\$600.00

Notification fees

(additional to resource consent processing fee)

Limited notification applications	\$200.00
Notified applications	\$1,000.00
If a hearing is required	actual charge is based on the cost of holding the hearing at \$377.78 (GST excl) per hour ^{1,2}

District plan

District plan	\$102.00
District plan with updating service	\$164.00
Application for changes or variations to district plan	(deposit only) \$1,700.00

actual charge is based on time and cost involved

Designations

Notice of Requirement for new designation or alteration of existing designation.	(deposit only)	\$1,700.00
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Note: Council will provide an estimate of costs at the time an application is received. actual charge is based on time and cost involved

Removal of existing designation	\$100.00
Outline plans	\$800.00

Other consent fees

New rural rapid number		\$100.00
Replacement rural number		\$50.00
Private street naming		\$100.00
Uplifting building line restrictions		\$200.00
Changes to easements		\$100.00
Forestry harvesting notices		\$300.00
All other certification under the Resource Management Act		\$150.00

Cost recovery rates

Internal Technical Officer/Expert (e.g. Planner, Engineer)	per hour	\$100.00
Administration officer	per hour	\$50.00
External expert, commissioner	actual cost	
Disbursements (e.g. photocopying, postage)	actual cost	

¹Hourly rate for the hearing will be \$311.11 (GST excl) per hour in the event that the Mayor chairs the meeting.

²Fees recovered are hourly rates set by the Remuneration Authority.

Administration of Trade Waste Consents

The management of the Trade Waste Consents is undertaken by the Hutt City Council who, as the Wastewater Authority, administers the Hutt Valley Trade Waste Bylaw 2006 on behalf of both councils.

Trade waste consent charges are payable by all businesses with consents to discharge trade wastes into the Hutt Valley wastewater system. The scale of consent charges has been set to provide for the recovery of trade waste administration, monitoring and inspection costs. Some dischargers may generate sufficient wastes to also merit paying trade waste user charges.

The following table sets out the consent fee and user charges rates. The trade waste user charges may vary annually due to variations in plant operational cost indices such as gas prices or electricity. To check on the rates applicable contact the Trade Waste Officers at the Hutt City Council, 30 Laings Road, Lower Hutt, phone 570 6666.

**GST inclusive
as at 1 July 2011**

Discharge type

Class 1 - High risk	\$1,640.00
Class 2 - Medium risk	\$825.00
Class 3 - Low risk	\$420.00
Class 4 - Minimal risk	\$170.00

Note: May include laundries, dry cleaners, restaurants, small wash pads, supermarkets with delicatessens and/or bakery, caterers, canteens

Class 5 - Food premises (Minimal Risk with Low Flows)	\$85.00
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Note: may include takeaway food premises, cafes and small restaurants

Conditional Consent fees which may be added (as applicable) to any of 1 to 4 business class	\$240.00
Application fees	\$82.00
Re-inspection fees	\$82.00

Trade waste user charges

Payment based on the volume discharged \$/m ³	per m ³	\$0.451
Payment based on the mass of Suspended Solids (SS) \$/Kg	per kg	\$0.694
Payment based on the Chemical Oxygen Demand (COD) \$/Kg	per kg	\$0.279

*COD = Chemical Oxygen Demand, the measure of oxygen required for treatment.

Temporary water supply to industrial and commercial properties

The customer shall engage a craftsman plumber or contractor to connect onto the main or rider main as approved by council. The connection shall be installed with an approved water meter, stopcock and backflow prevention if so required by council. The customer shall be required to employ the services of a craftsman plumber or contractor to disconnect the service once the activity is discontinued. A disconnection deposit will be applicable. This deposit will be refundable upon the successful completion of the disconnection of the service. Water shutoff fees will also be applicable.

A refundable deposit of \$444.44 (GST excl) will be payable.
The water shutoff fee will also be applicable

Extraordinary supply

An extraordinary supply may be provided to non-domestic customers. The first 260m³ supplied is ordinary supply and only consumption over 260m³ is charged for as extraordinary supply. For the charge, the customer will receive a supply of water that meets the requirements of the Drinking Water Standards for New Zealand 2005. The water supplied will comply with the Upper Hutt City Water Bylaw.

260m³ deemed to be ordinary supply

For metered extraordinary supply as per Section 26 Rating Powers Act 1988.

per m³ \$1.55

Meter supply to non-rateable properties

For metered supply

per m³ \$1.50

Water shutoff fee

The actual cost of the water shut off to allow installation for a service pipe will be charged for. The cost will vary significantly from site to site. The customer will be provided with the approval and supervision necessary to effect the connection from the main or rider main to the toby at the boundaries.

Actual cost with a minimum charge of \$241.50
An additional charge of \$75.55 (GST excl) will be levied if the details of the water shutoff are changed with less than 48 hours notice (actual cost + \$75.55 (GST excl))

Water supply



**GST inclusive
as at 1 July 2011**

Water from hydrant

This service includes the consent process, the reading of the meter and the inspection of the hydrant to ensure that it has been shut off fully and periodic replacement of the cup washer as needed. A consent is issued for a three month period.

per m³

\$2.10

plus a consent fee for
each consent period

\$37.00

Fire protection fee

A fixed fee is charged for all fire protection connections from 50mm to 250mm diameter council is responsible for the maintenance of the connection up to and including the Town Supply Value (TSV). This will include an annual ultrasonic check for leakage, repacking of the TSV as needed, maintenance of the connection to the TSV, replacement of the valve on an 80-100 year cycle, and repainting of the valve box every two years.

\$163.00

Termination fee for water supply

The customer shall engage a craftsman plumber or contractor to excavate the stopcock at the customer's boundary, cap off the service pipe at the main or rider main, and reinstate the footpath, berm and carriageway. The water shutoff fee will also be applicable.

The water shutoff fee will be applicable

Reconnection fee for water supply

The customer shall engage a craftsman plumber or contractor to supply, install and make the reconnection to the water supply to the satisfaction of council. The water shutoff fee will also be applicable.

The water shutoff fee will be applicable but if a wet tapping is undertaken a supervising fee of \$32.00 (GST excl) will only be applied

Water supply



**GST inclusive
as at 1 July 2011**

Water meters

Where a water meter is installed the following shall apply:

The customer shall engage a craftsman plumber or contractor to supply, install, maintain and replace the meter and its ancillary fittings, including the meter box. For meters up to and including 50mm diameter the customer may arrange to have the work carried out by a craftsman plumber and for meters larger than 50mm diameter the customer shall arrange for the work to be carried out by an approved contractor. In each case, an independent test certificate for the meter is to be provided by the customer.

A supervising fee of \$32.00 (GST excl) will be applicable, plus the water shutoff fee. If wet tapping is done the shut off fee will not be applicable

Water meter reading

Meter readings done on request of the customer.

The customer shall request council to read a water meter. Council engages Water Service Inspector or a meter reading contractor to read the meter on behalf of the customer.

per reading \$42.60