

REPORT of a MEETING of the CITY SERVICES COMMITTEE, held in the Council Chambers,  
Level 3, Civic Administration Building, 838-842 Fergusson Drive, Upper Hutt  
on WEDNESDAY 30 NOVEMBER 2011 commencing at 4.35pm

**PRESENT:** CR B D RABBITT (CHAIR), HIS WORSHIP THE MAYOR MR W N GUPPY,  
CRS M T ARCHIBALD, G T MCARTHUR, N S THOMAS (from 4.37pm) AND  
H SWALES

**APOLOGY:** CR D V WHEELER

**IN ATTENDANCE:** DIRECTOR OF ASSET MANAGEMENT AND OPERATIONS SERVICES,  
DIRECTOR OF ENVIRONMENTAL SERVICES, DIRECTOR OF BUSINESS  
DEVELOPMENT SERVICES, DIRECTOR OF COMMUNITY SERVICES, CITY  
PROMOTIONS MANAGER, LEGAL EXECUTIVE AND DEMOCRATIC  
SERVICES ADVISOR

**A. PUBLIC BUSINESS**

**APOLOGY**

1. **PUBLIC FORUM**

Nil.

2. **CONFLICT OF INTEREST DECLARATIONS**

Cr Swales declared a conflict of interest in relation to Item A6: Directors Report –  
Business Development Services Department under the heading ‘Experience Upper  
Hutt – report from Sue Trueman’.

3. **GENERAL BUSINESS**

Nil.

4. **EXPRESSIONS ARTS AND ENTERTAINMENT TRUST  
FIRST QUARTER REPORT ENDED 30 SEPTEMBER 2011 (307/13/001)**

Report from the Director of Community Services dated 23 November 2011 (agenda  
pages A4-1 to A4-16).

Stephanie Cottrill, Director of Expressions Arts and Entertainment Centre answered  
questions from the Committee.

**RESOLVED TO RECOMMEND**

**THAT Council receives the Expressions Arts and Entertainment Trust First  
Quarter Report.**

5. **DIRECTORS REPORT: ASSET MANAGEMENT AND OPERATIONS DEPARTMENT  
NOVEMBER 2011** (301/25/003)

Report from the Director of Asset Management and Operations dated 18 November 2011 (agenda pages A5-1 to A5-15).

It was noted that the heading of "New Safety Footpath, Norana Road to Alexander Road" should read "New Safety Footpath, Norana Road to Akatarawa Road.

**RESOLVED TO RECOMMEND**

**THAT the report be received.**

6. **DIRECTOR'S REPORT: BUSINESS DEVELOPMENT SERVICES DEPARTMENT  
NOVEMBER 2011** (301/25/011)

Report from the Director of Business Development Services dated 22 November 2011 (agenda pages A6-1 to A6-8).

**RESOLVED TO RECOMMEND**

**THAT the report be received.**

7. **DIRECTOR'S REPORT: COMMUNITY SERVICES DEPARTMENT  
NOVEMBER 2011** (301/25/002)

Report from the Director of Community Services dated 23 November 2011 (agenda pages A7-1 to A7-25).

**RESOLVED TO RECOMMEND**

**THAT the report be received.**

8. **DIRECTOR'S REPORT: ENVIRONMENTAL SERVICES DEPARTMENT  
NOVEMBER 2011** (301/25/010)

Report from the Director of Environmental Services dated 16 November 2011 (agenda pages A8-1 to A8-5).

**RESOLVED TO RECOMMEND**

**THAT the report be received.**

The meeting concluded at 5.02pm.

Cr B D Rabbitt  
**CHAIR**