

EMERGENCY MANAGEMENT

Overview

The Emergency Management activity relates to the mandatory roles of Council in preparing for and responding to any civil defence emergency event or rural fire event.

There are two aspects to Council's response in a civil defence emergency:

- i management of the emergency, with a priority on protecting human life. This activity focuses on this part of the response; and
- ii reinstatement of essential services, such as water supply, wastewater and transport links, as quickly as possible. Emergency recovery plans for each activity set out how this will be achieved.

This division is responsible for developing and implementing strategies to:

- reduce the risk in an emergency;
- prepare the community to respond to an emergency;
- respond should an emergency occur; and
- recover from an emergency.

It is also responsible for suppressing and reducing fires in the Upper Hutt Rural Fire District.

The Emergency Management activity contributes to the following Community Outcomes:

- 4 Upper Hutt offers a 'green' and attractive living environment
- 5 The community is safe, healthy and strong.

Level of Service Statement

Council will ensure that appropriate civil defence emergency risk reduction, community preparedness, and response and recovery systems are operational.

Council will ensure that an efficient system is operational for suppressing fires in the Upper Hutt Rural Fire District.

Level of Service Objectives and Performance Measures

Indicator	Performance Measure	Target 2007/08	Achievements at 30 June 2008
Objective:	Council will ensure that an appropriate civil defence emergency response system is operational for Upper Hutt.		
1 EMERGENCY MANAGEMENT COMPLIANCE	Emergencies are responded to in accordance with the Wellington Regional Civil Defence Emergency Management Group Plan and the Civil Defence Emergency Management Act 2002	100% compliance ²	Nil activities.
2 COMMUNITY PREPAREDNESS	Number of Annual Community Survey households with a home disaster plan in place	60% of households are prepared for a Civil Defence emergency ¹	Not achieved. 57.9% of households surveyed were prepared for a Civil Defence Emergency.

LIVING ENVIRONMENT

EMERGENCY MANAGEMENT

68

Indicator	Performance Measure	Target 2007/08	Achievements at 30 June 2008
3 STAFF TRAINING	Undertake staff training each year	Hold at least one major training exercise per year to test readiness, response and recovery practice and procedures ²	<p>CIMS Logistics training completed.</p> <p>Combined exercise at Rimutaka Tunnel in May 2008 utilising Upper Hutt's resources. New joint plan for tunnel response being prepared by Police, Fire and this office.</p> <p>Welfare exercise in May utilising Upper Hutt welfare staff. This was in concert with joint exercise in Hutt City Council. Excellent results were achieved.</p>
Objective:		Council will ensure that an efficient system for reducing and suppressing fires in the Upper Hutt Rural Fire District is operative.	
4 RURAL FIRE COMPLIANCE	Rural fires are responded to in accordance with the Upper Hutt City Rural Fire Plan and the Forest and Rural Fires Act 1977 and the Forest and Rural Fires Regulations 2005	100% compliance ²	<p>Achieved.</p> <p>11 Fires attended during the 12 month period. Part claim on the National Rural Fire Authority (NRFA) fund for attendance at one Department of Conservation (DOC) fire in February 2008.</p> <p>All others of a small nature.</p>
Objective:		Council will undertake capital and asset management works in a cost effective manner.	
5 WORKS	Capital Works completion	Works completed within budget and by 30 June 2008	Refer to Works Programme Table.

¹ Annual Community Survey

² In-house Monitoring

Work Programme 2007/08

Capital Works	Budget (\$000)	Actual (\$000)	Achievements at 30 June 2008
CAPITAL WORKS			
Radio upgrade	31	0	No expenditure this year.
Total	31	0	

Activities Undertaken Supporting the Community

COMMUNITY OUTCOME	Significant Actions Taken at 30 June 2008
<p>4 Upper Hutt offers a 'green' and attractive living environment</p> <ul style="list-style-type: none"> • PROVIDE a coordinated response to rural fire events 	<ul style="list-style-type: none"> • Regular Bush Fire Force training undertaken. • All fires attended and risks minimised. • Refit of Canter 4 x 4 underway. This vehicle will have a 1200 litre water tank and equipment storage fitted along with a repaint.
<p>5 The community is safe, healthy and strong</p> <ul style="list-style-type: none"> • PREPARE residents, businesses, schools and organisations to respond effectively to any civil defence emergency event • LEAD the community in responding to any civil defence emergency event 	<ul style="list-style-type: none"> • Ongoing preparation and upgrade of Emergency Operations Centre (EOC) within Upper Hutt City Council building. • Development of an agreement with Rimutaka Heli Services for reconnaissance purposes. Now with supplier. • Preparedness advice to schools, early child care, age care, and disability groups ongoing. • Readynet promoted within community. Target is schools, age care and early child care at present. • Welfare sites arranged and agreements in place. • EOC training for staff has been developed and is ready for implementation during 2008/09.

Significant Acquisitions/Replacements

- None.

LIVING ENVIRONMENT

EMERGENCY MANAGEMENT

COST OF SERVICES STATEMENT	Actual 30 Jun 08 (\$000)	Actual 30 Jun 07 (\$000)	Forecast 30 Jun 08 (\$000)
Operating Expenditure			
Insurance	1	2	4
Direct Expenses	353	265	412
Administration Support	99	65	79
Depreciation	40	48	46
Total Operating Expenditure	493	380	541
Operating Revenue			
Subsidies and Grants	0	(18)	0
Fees and Charges	(20)	(25)	(95)
Total Operating Revenue	(20)	(43)	(95)
Net Operating Costs of Services	473	337	446
BALANCE SHEET TRANSACTIONS			
Net Operating Costs of Services	473	337	446
Share of Management Support Income	(9)	(7)	(9)
Non Cash Transactions (Management Support)	(4)	(3)	(3)
Add (less) non - cash items	(40)	(45)	(38)
Cost Of Services (Funding)	420	282	396
Capital Expenditure	0	12	31
Net Transfer from Funds	0	(15)	(31)
Net Transfer to Funds	30	54	30
Rates Funding Required	450	333	426